|  |  |
| --- | --- |
| **Project:** | SAP WM – HK DC |
| **Problem Statement:** | Current system and process is mostly manual/redundant transactions. There is a need to improve capabilities around this. In addition, there is a strategic driver to enable and assess SAP as a solution given our move to integrated supply management. |
| **Description:** | As part of improving the suite of functionality related to managing and integrating our supply chain we will enable SAP WM, starting in the HK DC. This will reduce dependency to 3rd party systems along with providing improved solutions for the processes involved with physical warehouse management. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Assigned to:** | Kenneth Berg | **Business Area:** | Operations |
| **Requestor:** | Kevin Boleware | **Department:** | Shared Services |
| **Project Start:** | Q1 | **Location:** | US and HK |
|  |  |  |  |

**Scope**

|  |
| --- |
| * Provide Integrated In-House WMS Solution for WH and DC’s, leveraging SAP WM * Provide Scalable Solution for Rapid Deployment to other WH & DC’s * Enabled Instructed Putaway, Instructed Picking, and “Cycle Counting” Processes * Provide/Update Key Operational Reports supporting WM Integration |

**Benefits**

|  |
| --- |
| * Integrated Solution to Core Systems, meaning no requirement for reconciliation * Removed Dependency on 3rd party systems * Improved Process Capabilities for non-Provia locations * More Effective Putaway and Picking processes for currently manually operated locations * HK Specific – No redundant transactions in two separate systems |

**Deliverables KPIs**

|  |  |
| --- | --- |
| * Business Process Flows * Warehouse organizational structure definition * Functional specifications * DefineMigration strategy and data transformation template * Define KPIs for Project closure * Complete configuration and development * Unit and Integration test scripts * Develop Data migration program / scripts * Training material * Onsite / remote support and Project closure | * Defined business processes * Approved design definitions / functional specifications * Data transformation / upload template * 3 rounds of Integration tests including data migration * All operational reports identified /developed * End user training * Onsite support and track business adaption |

**Milestone and Quarterly Deliverables**

|  |  |
| --- | --- |
| **Date** | **Accomplishment** |
| 1Q13 | * Complete project preparation and design (Business process flows, define WM organization structure, functional specifications, define project KPIs for project closure * Complete Project Build (Configuration and development, Data migration programs/script, Unit / Integration test scripts, Training plan) * Final Preparation (Validate final load, site reorganization, and end user training) * Go-live and Support (Monitor KPI for project closure, Onsite and remote support) |
| XQ13 | * [ADD ADDITIONAL QUARTERS AS NEEDED. ENTER THE DELIVERABLES FOR THE QUARTER] |

**Additional Resources**

|  |
| --- |
| [ENTER THE LIST OF RESOURCES NEEDED FOR THE PROJECT] |